



To assist the Safe Routes Nebraska Select Committee in scoring your project, please provide the following for your project location:
a) Percent Minority Population, b) Median Household Income, and c) the percentage of students receiving school lunches at free or reduced-price.

For ease in obtaining the census information (items a & b noted above), please follow steps 1-7 outlined below.

1. Go to U.S. Census Bureau American Fact Finder website: <http://factfinder2.census.gov/faces/nav/jsf/pages/index.xhtml>
2. Under “Address Search”, click on “street address”
3. Enter Street Address (may need to be approximate) for proposed project, Click “Go”. If project is lengthy, more than one address may need to be entered.
4. The Census Tract number is now located in the 5th row under in the Geography Results Table. Please indicate the Census Tract Number(s) for which the majority of the proposed project resides, this will be under “Geography Name”: #_____
5. Click on the Census Tract number link. If this link is not available, try to right click and open in a new window.
6. Obtain the data: Check the box to view DP03 “Selected Economic Characteristics” to obtain the Median Household Income and DP05 “ACS Demographic and Housing Estimates” to obtain the Minority Population data, Click “View”
7. Obtain the data (note at the top right of the page there is a Results option with arrows to view all pages):
 - a) Indicate the total **minority population** for the above-mentioned Census Tract(s): % _____
*You’ll find race/minority information under the “General Characteristics” heading. The figure should be **the sum of all but “White” under “One Race.”***
 - b) Indicate the **Median Household Income** for the above-mentioned Census Tract(s): \$ _____
You’ll find median household income under the “Economic Characteristics” heading.
8. Please contact the School(s) involved with the proposed project to obtain the **percentage of free or reduced-price lunches**.
% _____
If working with multiple schools, please provide the average percentage of all schools.

You may simply fill in the blanks above and return this letter. Please return by **January 31, 2014**, with the Final Application Form.